

# City of Brentwood

## Vacation Home Check / Watch List Program

**Date:** \_

ADDRESS INFORMATION	
Occupant Name:	
Street Address:	
Phone Number:	
VACATION INFORMATION	
Departure Date/Time:	
Return Date/Time:	
Vehicles Left Outside ( <i>make, model, license plate number:</i> )	
Persons Permitted to Enter Residence While You Are Away:	
EMERGENCY CONTACT INFO	
Emergency Number to Reach You While You Are Away:	
Local Emergency Contact ( <i>Name and Phone Number:</i> )	
ADDITIONAL INFO:	
Please enter any additional information you feel is important for us to know:	

**Please return this completed form via email or fax to:**

**City of Brentwood Police Department**  
**Attn: Vacation Watch**  
**Email:**  
[vacationwatch@brentwoodtn.gov](mailto:vacationwatch@brentwoodtn.gov)  
**Fax: 615-371-2228**

**Addition to the Vacation Watch List assists Police in making timely notifications in the event an incident occurs at your address. It does not guarantee officers will regularly check your address during your absence.**

***** OFFICE USE ONLY *****	
CAD Incident Number:	Date Entered: