



**City of Brentwood - Water Services Department**

1750 Gen. George Patton Drive

Brentwood, TN 37027

Ph: (615) 371-0080 Fax: (615) 371-2225

\_\_\_\_\_  
Check Out Date

\_\_\_\_\_  
Check In Date

**APPLICATION FOR  
FIRE HYDRANT METER USE  
PERMIT**

Point of Contact: Bill Jennings [bill.jennings@brentwoodtn.gov](mailto:bill.jennings@brentwoodtn.gov) Phone: 615-371-0080 1750 General George Patton Dr., Brentwood, TN 37027

**Contact Details**

Company Checking Out Meter: \_\_\_\_\_

Company Contact Name: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Office Contact Number: \_\_\_\_\_ Field or Cell Contact Number: \_\_\_\_\_

A deposit of **\$1,200.00** is required before a meter is checked out. This office will accept a Cashiers Check or a Company Check and those funds will be deposited into an Escrow account with the City. Upon return of the meter, a screening for damages and the final meter reading, a check for the deposit will be issued and mailed to the user's address listed on this document minus any damage payment once the water bill has been paid in full.

I, \_\_\_\_\_ representing \_\_\_\_\_, do hereby acknowledge all responsibility for water use and damage payments.

**Mandatory Meter Reading Process**

The meter will be read by City of Brentwood for water usage, as each meter will be locked to a fire hydrant by the Water Dept. If the meter is in use beyond 60 days from date of check out, the user will then be billed for water used thus far and every 60 days afterwards until the customer is finished with the meter.

\_\_\_\_\_  
Company Representative

\_\_\_\_\_  
Water Services Representative

**Note:** When turning on water, you must turn hydrant all the way on. Failure to do so will result in damage to the fire hydrant and you will held responsible for the cost of repairing or replacing the hydrant. At the end of each day of use, turn the hydrant completely OFF to avoid any damage.

**OFFICE USE**

Meter No / Asset # \_\_\_\_\_

Attached to Hydrant # \_\_\_\_\_

Check Out Reading: \_\_\_\_\_

60 Day Reading: \_\_\_\_\_

120 Day Reading: \_\_\_\_\_

180 Day Reading: \_\_\_\_\_

Meter Brand: \_\_\_\_\_

Read Date: \_\_\_\_\_

Read Date: \_\_\_\_\_

Read Date: \_\_\_\_\_

Final Read \_\_\_\_\_

**FINANCIAL**

Deposit Received

Final Read Sent up to Billing

Deposit Released

Check Number \_\_\_\_\_

Permit Approved & Meter Released by: \_\_\_\_\_ On \_\_\_\_\_

Copy to User



## City of Brentwood

5211 Maryland Way Brentwood, TN 37027 Phone: 615-371-0060  
Mailing Address: P.O. Box 788 Brentwood, TN 37024-0788

CHRIS MILTON, DIRECTOR  
WATER SERVICES DEPARTMENT

1750 GEN. GEORGE PATTON DR.  
TELEPHONE: 615-371-0080  
FAX: 615-371-2225

### FIRE HYDRANT METERS

Hydrant meters will be used only at hydrants designated by the City of Brentwood Water Services (hereafter COB) and agreed to by the customer in the general area for the need of water supply. If customer requires meter to be moved to another area it must be approved by COB, but will not be moved very frequently without additional costs to customer. The meter will be attached to the designated hydrant with a locking mechanism provided by COB. Hydrant meters will not be removed from these locked locations except by COB water employees. Customers can also attach their own locks (i.e. cable, chain, etc.)

#### Complete and sign this form with the permit application and submit with deposit check to COB.

Short term – less than 60 days of use

Long term -exceeding 60 days of use. After 60 days, the meter will be read by COB and the customer will be billed for water used thus far and every 60 days after until the customer is done.

- Deposit of \$1200.00 must accompany this request. The deposit will cover damages that may have occurred during use by customer. The deposit will be refunded in full after the water bills have been paid and no damages have occurred while customer was using meter. If damages have occurred the customer will forfeit the deposit money to cover costs.
- Base Charges for water is as follows:  
An example of 8,500 gallons would be billed as listed.  
*Water:* \$ 12.21 (minimum for first 2 thousand gallons) + \$4.28 X 6.5 (thousand gallons) = \$40.03  
*Water Purchase Surcharge:* \$1.20 \* 8.5 (thousand gallons) = \$10.20  
*Sales Tax:* 9.25% \* (\$40.03 + \$10.20) = \$4.65  
Total bill = \$54.88 for 8500 gallons of water used.  
If usage exceeds 10,000 gallons in billing period, a higher rate of \$6.21 per 1000 gallons will be assessed to the bill.

#### Important Information

- The customer is to operate the hydrant properly and to use only hydrant tools to operate the hydrant valve (Don't use pliers, etc.)
- All roadways and road shoulders shall be repaired if damaged from hydrant water use.
- COB reserves the right to shut down any customer's usage of the fire hydrant if damaging or unsafe practices are observed during the use of the hydrant meter.
- In times of restricted use of water due to weather conditions (drought, etc.) as deemed by COB, we reserve the right to shut down usage at fire hydrants, without prior notice, when storage and fire flow capacity concerns warrant.

Prior to connecting the meter, COB will:

- Record meter's reading
- Evaluate the condition of the fire hydrant where meter is to be connected
- Evaluate the condition of the area around the hydrant to be used
- Document any issues with the two previous evaluations

I (we) have read the information provided with this request and understand all policies and any penalties which may be assessed during the use of COB hydrant meter.

Date \_\_\_\_\_

Signature of User \_\_\_\_\_