

Yule Ball Planning Meeting

January 3rd, 2019- **This meeting started at 1:05 pm.**

Attendees: Kathy Dooley-Smith, Sydney Dooley-Smith, Lucy Duddy, Susan Earl, Alexis Enderle, Kersten Fons, Alexis Franklin, Deanna Lambert, Kate Moynaham, and Molly Stover.

Tri-Band Tournament

- **Bands to perform**
 - Callow Callow-full band
 - Next Door Boys-full band
 - Jaan(Harrison)-solo
 - Olivia- solo
- **The bands will be placed in different parts of the room(but semi-close to one another).**
- **Prizes**
 - 1st Prize: Summer Concert Series
 - 2nd Prize: Guitar Center \$250 gift card-PENDING
 - Everyone in the band competition will receive a t-shirt and \$5 Sonic Gift Card(PENDING).
- **Judging**
 - Deanna will make the criteria for the judging.
 - Judging Panel
 - Deanna Lambert
 - Lucy, Alexis F., and Sydney(all as ONE judge)
 - Male from Shower-Up representatives

Art Contest

- **Changed deadline to January 20th.**
- **Delivery will be at the circulation desk**
 - The artists will put tags on their piece of art-tags to be given at drop-off point
 - Mrs. Fons will make these tags
 - Tags to include name, contact information, and artist's age.
- **Prizes**
 - 5 bundles: include HP themed t-shirt, little notebook, and Bertie Botts
 - ONE bundle will have the grand prize with a \$100 check.
- **Voting**
 - Buckets/Jars will be placed in front of each individual piece of art.
 - Attendees will place tickets in the jar of which piece of art they think should win(more info on this in VOTING)
 - The voting will end at 7:30 pm.

Set Up

- **Arrive in the meeting rooms at 3:00 for Set Up**

- Bands will arrive at 3:30 to set up their instruments and sound and have until 5:00 pm.
- **Warm-Up Times for bands during Set-up period**
 1. Callow Callow: 5:00-5:10
 2. Next Door Boys: 5:10-5:20
 3. Jaan
 4. : 5:20-5:30
 5. Olivia: 5:30-5:40
- **Decor**
 - Card Tables
 - 4-8 tables
 - Note: The art pieces hanging up on the back wall will be the main decorations.
 - The 2D art will be hung up by Command Hooks/Strips on the back wall.
 - The 3D art will be set up on tables.
- **Games**
 - Words Searches
 - Tic Tac Toe
 - Giant Connect Four
 - To be put in a back corner away from bands
 - HP Themed Coloring Pages
 - HP Trivia
 - HP Puzzles
- **Food/Beverages**
 - Candy(to be purchased by Ms. Fons)
 - Bugles-RavenClaws
 - Cheetos-HufflePuffs
 - Other Food(to be made by Mrs. Dooley-Smith)
 - Mini Cauldron Cakes
 - Broomsticks
 - Fizzy Whizbees
 - Drinks(to be made by Mrs. Dooley-Smith)
 - Gilly Water
 - Polyjuice Potion
 - Regular Water
 - Other(to be purchased by Ms. Fons if necessary)
 - Napkins
 - Cups

Voting

- **Tickets**
 - People who attend will be given 1 voting ticket(YELLOW) for the bands and 3 voting tickets(BLUE) for the art contest.

- Art: The tickets will be distributed among either one artist that the individual voter wants to win or 3 different ones(voter's choice).
 - The top 5 pieces of art with the most votes(excluding the grand prize winner) will win the bundles.
- Band: After all the bands have performed, the bands will line up with jars in front of them. Voters will place their ticket in the band's jar of their choice.
 - The winner will win the fan vote and will have ONE vote added to the judging.
- **Art Contest Grand Prize Voting**
 - The decision on this will happen before the start of the Yule Ball
 - The other prizes will be decided by the voters.

Schedule

Yule Ball begins: **6:00**
 1st Band: **6:20-6:30**
 BREAK: **6:30-6:40**
 2nd Band: **6:40-6:50**
 BREAK: **6:50-7:00**
 3rd Band: **7:00-7:10**
 BREAK: **7:10-7:20**
 4th Band: **7:20-7:30**
 Deliberation: **7:35-7:45**
 Give Out Awards: **7:45-7:50**
 Shower-Up(Give the check to them): **7:50-8:00**

This meeting ended at 3:30 pm.