CITY OF BRENTWOOD PLANNING AND CODES DEPARTMENT

5211 Maryland Way
Brentwood, TN 37027

www.brentwoodtn.gov
615-371-2204

Request for Partial Fee Refund
Temporary Certificate of Occupancy

Permit #: _____

Date on Temp. C/O: _____

Payer Name: _____

Mailing Address: _____

Phone Number: _(_____)_____

Email: _____

Name to appear on check (if different): _____

Address to mail check (if different): _____

Chapter 14, Article III of the Code of Ordinances of the City of Brentwood;

Subsection 14-73. Temporary Certificate of Occupancy Fee

A $2,000.00 fee shall be required for the issuance of a temporary certificate of occupancy for residential and commercial construction. Upon re-inspection, a sum of $1,750.00 will be refunded to the person or entity that originally paid the fee, if all outstanding items are resolved within 60 days of issuance of the temporary certificate of occupancy and a full certificate of occupancy is subsequently issued as a result of such re-inspection.

****Issuance of refund check is not immediate and is subject to the policies of the City of Brentwood - Finance Department.***

_____
Payer's Name

_____ _____
Title ***Date***

Office Use Only

_____ _____
Codes Official Signature APPROVAL ***Codes Official Signature DENIED***

_____ _____
Date ***Reason for Denial - Attach an additional sheet, if necessary***

SUBMIT